



## **Perimeter Church Facilities Housekeeper**

### **Position Description / General Responsibilities**

The part-time Facilities Housekeeper is responsible for cleaning the entire facility including, but not limited to: classroom setups, general meeting setups, bathrooms, and special project/detail cleaning.

- 25 hours per week
- Using provided cleaning equipment and cleaning materials safely and effectively.
- Moving and relocating tables, chairs, cabinets, and stacks of chairs as required to complete set-ups of weddings, conferences, etc.
- Collect all trash and recyclables and place in compactor.
- Ability to clean all bathroom surface areas including tall mirrors, walls, urinals, commodes, and stalls
- Cross trainable to perform all cleaning staff duties necessary to support church functions as required

### **Skills and Abilities Needed**

- Can work independently without direct supervision
- Good interpersonal skills / task oriented / excellent work ethic / follows direction / strong teamwork / attention to detail / dependable
- Physical requirements include ability to stand and walk for long periods of time, significant bending and stooping to clean. Ability to lift up to 25-40 lbs. for moving supplies and equipment.

### **Reports**

- Reports directly to the Facilities Cleaning Supervisor

- Works with 25 to 40 team members
- The hours are 4:00pm - 9:00PM weekdays, alternating weekends, 1:00-6:00pm. There are also “weekend only” positions.
- Will work alternating weekends
- Interaction with various staff members, church members, visitors, and students

**Note:** The position requires all the above but is not limited to those items. Added responsibilities / duties, as needed for the position, will change as the workload requires.